

**Northeastern Center, Inc.**  
**POSITION OPENING**

**Position Title:** Certified Med. Asst./Med. Asst.

**Position Type:** Clinical

**Position Location:** Outpatient Facility - Steuben County

**Shift:** 1st Shift

**Full or Part Time Status:** Full Time

**Position Duties:** The Medical Assistant assists nursing and psychiatric staff in the provision of medical and psychiatric services to consumers in the outpatient clinics. The Medical Assistant coordinates medical and psychiatric services with other internal and external providers to assure holistic consumer care.

**Experience Expectations:** Previous mental health experience preferred

**Education Expectations:** Graduate of an accredited Medical Assisting program

**Date Position Opened:** 02/10/2021